

**MINUTES OF A MEETING OF THE BIGGLESWADE JOINT COMMITTEE  
HELD ON WEDNESDAY 17th APRIL 2013 – 2pm AT PRIORY HOUSE, MONKS WALK,  
CHICKSANDS, SHEFFORD IN ROOM 13**

<b>Present:</b>	Cllr M Jones	Deputy Leader CBC
	Mr S Caldbeck	Projects Officer CBC
	Cllr Mrs J Lawrence	Cllr CBC
	Cllr D Lawrence	Cllr CBC
	Mr G Lawrence	Town Plan Steering Group
	Mr D Bowie	Head of Service, Traffic Management
	Cllr T Woodward	Cllr BTC
	Mr R McGregor	BTC Town Clerk
	Cllr I Bond	Cllr BTC
	Mr A Porter	Biggleswade Chamber of Trade
	Mr M Thomas	Biggleswade Chamber of Trade
	Cllr Mrs H Ramsay	Cllr BTC
	Cllr Mrs M Russell	Cllr BTC
	Mr J Gleave	Transport Team CBC
	Mrs J Durn	Minute Taker

**1. APOLOGIES FOR ABSENCE**

Mr P Jaggard, Cllr G Wilson, Cllr Mrs W Smith

**2. MEMBERS INTERESTS**

None were declared

**3. MINUTES OF PREVIOUS MEETING**

The Minutes of the previous meeting held on the 16<sup>th</sup> January 2013 were approved.

**4. MATTERS ARISING**

There were no matters arising from the previous meeting.

**5. ELECTION OF CO-OPTED MEMBERS TO THE JOINT COMMITTEE**

The Chairman noted that two members of the Chamber of Trade were present. It was agreed that Mr A Porter attended as the BJC Member, and Mr M Thomas as Member of Public.

**6. CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS**

The Chairman has decided to take the Agenda items from the Exempt Agenda and cover these in the main meeting. Accordingly there will be a new item 7a to cover Biggleswade Car Parking Strategy, 7b will be Aldi Car Parking and 7c will be Bonds Lane.

**7. BIGGLESWADE MASTER PLAN**

James Gleave gave the meeting an update and circulated a Biggleswade Transport Interchange Briefing Note.

Mr Lawrence asked that the grey slabs that delineate the road from the pavement in Hitchin Street be looked at, as these are cracking.

Mr Bowie will speak to the Stagecoach operator as coaches are regularly driving over the slabs.

**a) Biggleswade Parking Strategy**

Cllr M Russell thanked Mr Bowie for the presentation made to Biggleswade Town Council.

Mr Bowie circulated a copy of the Biggleswade Car Parking Study. Information should be complete by July, and a Workshop will be held in September.

Mr Bowie will keep the meeting updated.

**b) Aldi Car Parking**

Solicitor's letters have been sent to Aldi requesting an alteration to signs in the car park. We are awaiting a response.

**c) Bonds Lane**

Discussions are ongoing. Mr Bowie will keep the meeting updated.

**8. IVEL MEDICAL CENTRE**

Work is underway. There is nothing further to report at this time. The Chairman will keep the meeting updated.

**9. KITELANDS RECREATION GROUND GATE**

It was agreed at the previous BJC Meeting held on 16<sup>th</sup> January 2013 that the Kitelands gate could be reinstated.

**10. PROPOSED COMMUNITY BUILDING – LAND EAST**

Following discussions on the Land East Biggleswade development, the Chairman agreed to meet with the Developers as their first point of contact. A meeting will be arranged.

The Chairman agreed to provide a report on developments at the Saxon Pool for the next meeting.

**11. BIGGLESWADE ROUNDABOUTS**

Nothing further to report at the moment. The Chairman will keep the meeting updated.

**12. STRATTON BUSINESS PARK**

Nothing to report

**13. LONDON ROAD BUSINESS PARK**

Sam Caldbeck will circulate a picture of the sign showing the businesses and their locations.

Cllr D Lawrence said that the situation regarding illegal parking by lorry drivers was still causing concern.

Mr P Jaggard will give an update at the next meeting.

Cllr D Lawrence also raised concerns that fences are covering access to services. Sam Caldbeck will look into this.

**14. STRATTON STREET RAILWAY BRIDGE**

Amey engineers are working on a long term solution. Contact has been made with Network Rail and a meeting is scheduled for later this month. An Options Feasibility Plan will be developed in September. This will take into account the requirements of the Stakeholders, including Biggleswade Town Council.

There is a two year lead time affecting the Railways, therefore it is not expected that any work will be done until 2015.

**15. SECTION 106 AGREEMENTS**

It was requested that the Section 106 Agreements Report on the Website be updated. The Chairman will look into this.

The Chairman will be the main contact in connection with 106 Agreements and will be talking to the Planners to ensure correct procedures are in place.